

Matching

1



Confirm the match: After a rigorous screening, interview, and specialized matching process, Climate Corps will match a fellow to the host's project and send an introduction email to the host and fellow. This may happen as early as late February and will continue through April.

- Hosts should connect with the matched fellow for an initial conversation **within a week** of the introduction email. This is the only point where EDF ask for an ambitious turnaround time.
- Hosts should **confirm with Climate Corps that an appropriate match has been made** after the initial conversation.
- Once confirmed, Climate Corps begins fellow orientation.

Pre-Fellowship Preparation

2



Develop the workplan: Host supervisors and fellows work together to build out their workplan, including a timeline, approach, and list of final deliverables. Fellows submit completed workplan to Climate Corps.

3



Ensure HR/logistics are prepared & determine start and end dates: Hosts connect with their HR team to prepare for fellow onboarding. Host and fellows mutually determine the official start and end dates. Climate Corps recommends a start date of June 5th, when possible. Please note that there are special considerations for EDF-paid and/or international fellows.

4



Participate in a kickoff call with Climate Corps: Once workplans and start/end dates are submitted, Climate Corps will schedule a 30-minute kickoff call. If possible, these should be held **prior** to the Fellow Training on May 30.

5



Fellows attend week-long training: Fellows attend a Global Convening on May 24 and a robust all-day training hosted on Zoom from May 30 – June 2 to help prepare them for the upcoming fellowship.

During the Fellowship

6



Welcome!

Fellows complete onboarding: Fellows orient themselves in the first week using onboarding guidance and data that the host provides, relevant information from past fellowships at the host organization, and resources from Climate Corps.

7



Fellows carry out their workplans: With the support of host supervisors, stakeholders, and Climate Corps resources, fellows conduct the research, analyses, and recommendations outlined in their workplans.

8



Participate in check-ins with Climate Corps: Climate Corps will offer a midpoint check-in halfway into the fellowship and is available for guidance and resources throughout the summer.

End of the Fellowship

9



Participate in an end-of-fellowship meeting: Climate Corps will either call into the fellow's final presentation at the host organization or schedule a call with the host and fellow during the last week of the fellowship for the fellow to present on the project and final recommendations.

10



Fellows submit final deliverables to both Climate Corps and host organization: Deliverables include a final report & presentation, supplemental analysis, and project list for Climate Corps' database. The only external deliverable, a public summary, will be submitted by the fellow to the host for approval before it is published on the Climate Corps website.